

**SANTA ROSA ACADEMY
REGULAR MEETING FOR THE GOVERNING BOARD
MINUTES**

Tuesday, November 18, 2008

9:00 a.m. – Regular/Action Sessions

Santa Rosa Academy
34862 Monte Vista Drive, Suite 107
Wildomar, Ca. 92595

I. OPENING SESSION

A. Dr. William Loftus called the meeting to order at 9:04 AM.

Members Present: Dr. William Loftus, Midge James, Sarah Hartman, Katey Hoehn, Dr. Michael Erickson, Dan Temple.

Members Absent: none

II. APPROVAL OF AGENDA

The Board (James/Erickson) approved the agenda of the November 18, 2008 board meeting.

III. APPROVAL OF BOARD MINUTES

The Board (Hartman/Temple) approved the minutes of the regular meeting held October 14, 2008.

IV. CLOSED SESSION

Regular session was suspended at 9:10 AM and reconvened at 9:50 AM. The following items were discussed.

- a. Expulsion Hearing Student 1546001095
- b. Expulsion Hearing Student 1546000878
- c. Pending Litigation

V. PUBLIC OPPORTUNITY

Opportunity for Members of the Public to Address the Governing Board Concerning Items that are not on the Agenda. In an effort to gain as much public input as possible, individual speakers will be limited to FIVE MINUTES. Speakers are urged to add new information and not simply repeat points that have previously been made. Total public input on any one item will be limited to TWENTY MINUTES, or maximum of two minutes per speaker.

VI. PRINCIPAL'S REPORT

- Approximately 467 students
- Fundraising: Barnes and Noble and Claim Jumper, November 19
- Added Cheerleading for middle school girls
- Attended Facility Workshop with CCSA
- Working with Dr. Erickson on possible location for the school
- Working with Providence Financial to find a contractor and investors

VII. ACTION SESSION

A. CONSENT AGENDA

The school board (James/Hartman) approved the consent agenda items 1a-h, 2a and 4a with the motion to change the dates in 4a to the year 2009 for January through November.

1. Board Policy

- a. Board Policy: 2012 Resignation
- b. Board Policy: 2013 Roles of the Board
- c. Board Policy: 2014 Secretary
- d. Board Policy: 2015 Student Board Members
- e. Board Policy: 2016 Suspension of Policies, Bylaws and Procedures
- f. Board Policy: 2018 Board of Director Bylaws
- g. Board Policy: 2019 Attorneys Policy
- h. Board Policy: 2020 Board Committees

Business And Financial

- a. It is recommended that the School Board of Santa Rosa Academy approve the following Warrant Reports: October 2008

2. Personnel

No agenda items

Administration

- a. It is recommended that the School Board approve the following calendar year meeting dates. (*Correction made on 1-13-09/Change 2008 to 2009*)

December 2009 no meeting	January 20, 2009 (4 th Tuesday due to winter break)
February 17, 2009	March 10, 2009 (early due to 2 nd Interim Report)
April 14, 2009	May 19, 2009
June 16, 2009	July 2009 no meeting
August 25, 2009 Annual Meeting	September 15, 2009
October 20, 2009	November 17, 2009

B. ACTION AGENDA

1. Board Policies

No agenda items

2. Business And Financial

- a. The board (James/Erickson) approved the contract for services through Providence Financial Services.
- b. The board (Hartman/Temple) approved the First Interim Report reviewed by Leticia Hermosillo and David Guthrie.
- c. The board (Erickson/James) approved the opening of a Student Governance Bank Account with Union Bank for student activities and fundraising.

3. Personnel

- a. The board (James/Temple) approved the following job descriptions:

1. Payroll/AP/AR
2. Human Resources

4. Administration

- a. The Draft copy of Personnel Handbook action was tabled (Loftus/James) until the January meeting.

VIII. ITEMS FOR DISCUSSION AND REVIEW

A. **BOARD POLICY:** The following policies will be reviewed by members prior to the next board meeting. Policies will be placed on the agenda as an Action item.

1. Board Policy: 2021 Recruiting New Board Members
2. Board Policy: 2022 Public Statements
3. Board Policy: 2023 Procedures
4. Board Policy: 2024 President
5. Board Policy: 2025 Policy Manual
6. Board Policy: 2026 Orientation
7. Board Policy: 2027 Organization
8. Board Policy: 2028 Member Limits of Authority
9. Board Policy: 2029 Meetings and Notices
10. Board Policy: 2030 Meeting Conduct
11. Board Policy: 2031 Legal Protection
12. Board Policy: 2032 Governing Board Appointments
13. Board Policy: 2033 Filling Vacancies
14. Board Policy: 2034 Closed Session Purposes/Agenda
15. Board Policy: 2035 Disclosure of Confidential and Privileged Information
16. Board Policy: 2036 Closed Session Actions and Reports
17. Board Policy: 2037 Clerk
18. Board Policy: 2038 Board Self Evaluation
19. Board Policy: 2039 Board Representatives
20. Board Policy: 2040 Minutes and Recordings
21. Board Policy: 2041 Board Policies
22. Board Policy: 2042 Board Development
23. Board Policy: 2043 Agenda and Meeting Materials
24. Board Policy: 2044 Actions by the Board
25. Administrative Procedure: 2041.1 Board Policies
26. Administrative Procedure: 2033.1 Filling Vacancies

B. **BUSINESS AND FINANCIAL**

1. The board reviewed the Cash Flow Report October 2008 within the Interim Report
2. The board listened to a presentation by Developer/Investor Benson Sainsbury. His company may be able to provide the financing to build a facility for the school in which the school would then lease the building for a given number of years prior to purchase.

C. **PERSONNEL**

No agenda items

ADMINISTRATION

1. The board discussed the Administrative Procedures for Expulsion Hearings in reference to the use of an Expulsion Panel instead of the use of the school board for the hearings. The board overwhelmingly supported continuing the expulsion hearings by the school board until a time when the school is large enough to need a separate panel.

E. **BOARD MEMBER DISCUSSION**

None

IX. PENDING ISSUES

No agenda items

X. STRATEGIC PLANNING

No agenda items

XI. ADJOURNMENT

Meeting adjourned at 11:15 AM. Next Board meeting to be held January 20, 2008 at 9:00 AM at the Santa Rosa Academy, 34862 Monte Vista Drive, Suite 107, Wildomar, Ca. 92595

