

**SANTA ROSA ACADEMY
REGULAR MEETING FOR THE GOVERNING BOARD
AGENDA**

Friday, January 23, 2009

9:00 a.m. – Regular/Action Sessions

Santa Rosa Academy
34862 Monte Vista Drive, Suite 107
Wildomar, Ca. 92595

I. OPENING SESSION

- a. CALL TO ORDER
- b. ROLL CALL:
Dr. William Loftus, President
Midge James, Vice President
Sarah Hartman, Clerk of the Board
Katey Hoehn, Ex-Officio
Dr. Michael Erickson, Member
Dan Temple, Member
- c. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

- a. It is recommended that the School Board of Santa Rosa Academy approve the January 23, 2009 agenda as presented.

Motion _____ Second _____ Vote _____

III. APPROVAL OF BOARD MINUTES

- a. It is recommended that the School Board of Santa Rosa Academy approve the Regular Meeting Minutes of November 18, 2008.

Motion _____ Second _____ Vote _____

IV. CLOSED SESSION

No agenda items

V. PUBLIC OPPORTUNITY

Opportunity for Members of the Public to Address the Governing Board Concerning Items that are not on the Agenda. In an effort to gain as much public input as possible, individual speakers will be limited to FIVE MINUTES. Speakers are urged to add new information and not simply repeat points that have previously been made. Total public input on any one item will be limited to TWENTY MINUTES, or maximum of two minutes per speaker.

VI. PRINCIPAL'S REPORT

VII. ACTION SESSION

A. CONSENT AGENDA

It is recommended the School Board of Santa Rosa Academy approve all items in the Consent Agenda to include 1a, 1b, 1c, 1d, 1e, 1f, 1g, 1h, 1i, 1j, 1k, 1l, 1m, 1n, 1o, 1p, 1q, 1r, 1s, 1t, 1u, 1v, 1w, 1x, 1y, 2a, 3a

Motion _____ Second _____ Vote _____

Consent

1. Board Policy

- a. Board Policy: 2021 Recruiting New Board Members
- b. Board Policy: 2022 Public Statements
- c. Board Policy: 2023 Procedures
- d. Board Policy: 2025 Policy Manual
- e. Board Policy: 2026 Orientation
- f. Board Policy: 2027 Organization
- g. Board Policy: 2028 Member Limits of Authority
- h. Board Policy: 2029 Meetings and Notices
- i. Board Policy: 2030 Meeting Conduct
- j. Board Policy: 2031 Legal Protection
- k. Board Policy: 2032 Governing Board Appointments
- l. Board Policy: 2033 Filling Vacancies
- m. Administrative Procedure: 2033.1 Filling Vacancies
- n. Board Policy: 2034 Closed Session Purposes/Agenda
- o. Board Policy: 2035 Disclosure of Confidential and Privileged Information
- p. Board Policy: 2036 Closed Session Actions and Reports
- q. Board Policy: 2037 Clerk
- r. Board Policy: 2038 Board Self Evaluation
- s. Board Policy: 2039 Board Representatives
- t. Board Policy: 2040 Minutes and Recordings
- u. Board Policy: 2041 Board Policies
- v. Administrative Procedure: 2041.1 Board Policies
- w. Board Policy: 2042 Board Development
- x. Board Policy: 2043 Agenda and Meeting Materials
- y. Board Policy: 2044 Actions by the Board

Consent

2. Business And Financial

- a. It is recommended that the School Board of Santa Rosa Academy approve the following Warrant Reports: November 2008

Consent

3. Personnel

- a. It is recommended that the School Board of Santa Rosa Academy approve the following
Joanne Revard: Payroll/Accounts Payable-Accounts Receivable
Kathleen Shaw: Human Resources/Health Clerk

4. Administration

No agenda items

B. ACTION AGENDA

1. Board Policies

- a. Agreement for Project Lead the Way: Biomedical program

Motion _____ Second _____ Vote _____

- b. Revised Board Policy: 5002 Suspension and Expulsion

Motion _____ Second _____ Vote _____

- c. Administrative Procedure 5002.1 Suspension and Expulsion

Motion _____ Second _____ Vote _____

2. Business And Financial

- a. Certification of Signatures

Motion _____ Second _____ Vote _____

- b. Resolution for Special Reserve Fund

Motion _____ Second _____ Vote _____

- c. National Benefit Services, LLC for the 403(b) Plan and Administration Requirement

Motion _____ Second _____ Vote _____

- d. 2007-2008 Audit Review

Motion _____ Second _____ Vote _____

3. Personnel

No agenda items

4. Administration

- a. Draft copy of Personnel Handbook

Motion _____ Second _____ Vote _____

- b. Interview for New Community Board Member/Approval of New Community Board Member

Motion _____ Second _____ Vote _____

VIII. ITEMS FOR DISCUSSION AND REVIEW

A. BOARD POLICY

Consent

1. Board Policy: 3011 Bids
2. Administrative Procedure: 3011.1 Bids

3. Board Policy: 3012 Budget
4. Administrative Procedure: 3012.1 Budget
5. Board Policy: 3013 Claims and Actions Against the School
6. Administrative Procedure: 3013.1 Claims and Actions Against the School
7. Board Policy: 3104 Concepts and Roles
8. Board Policy: 3017 Education Travel Programs
9. Administrative Procedure: 3017.1 Education Travel Programs
10. Board Policy: 3018 Equipment
11. Board Policy: 3020 Fees and Charges
12. Administrative Procedure: 3020.1 Fees and Charges
13. Board Policy: 3021 Financial Reports and Accountability
14. Board Policy: 3023 Gifts, Grants and Bequests
15. Board Policy: 3024 Inventories
16. Board Policy: 3025 Lottery Funds
17. Board Policy: 3026 Payment for Goods and Services
18. Administrative Procedure: 3026.1 Payment for Goods and Services
19. Board Policy: 3027 Petty Cash Fund
20. Board Policy: 3028 Purchasing
21. Administrative Procedure: 3028.1 Purchasing
22. Board Policy: 3029 Relations with Vendors
23. Board Policy: 3030 Risk Management and Insurance
24. Administrative Procedure: 3030.1 Risk Management and Insurance
25. Board Policy: 3031 Sale and Disposal of Books and Supplies
26. Administrative Procedure: 3031.1 Sale and Disposal of Books and Supplies
27. Board Policy: 3032 Sale, Lease, Rental of School Owned Real Property
28. Administrative Procedure: 3032.1 Sale, Lease, Rental of School Owned Real Property
29. Board Policy: 3033 School Records
30. Administrative Procedure: 3033.1 School Records
31. Board Policy: 3034 School Revolving Funds
32. Board Policy: 3035 Transfer of Funds

B. BUSINESS AND FINANCIAL

1. Cash Flow Report October 2008
2. Audit Selection

C. PERSONNEL

No agenda items

ADMINISTRATION

No agenda items

E. BOARD MEMBER DISCUSSION

IX. PENDING ISSUES

No agenda items

X. STRATEGIC PLANNING

No agenda items

XI. ADJOURNMENT

Next Board meeting to be held February 17, 2009 at 9:00am at the Santa Rosa Academy,
34862 Monte Vista Drive, Suite 107, Wildomar, Ca. 92595