

**SANTA ROSA ACADEMY  
REGULAR MEETING FOR THE GOVERNING BOARD  
AGENDA**

**Tuesday, September 16, 2008**

**9:00 a.m. – Regular/Action Sessions**

Santa Rosa Academy

34862 Monte Vista Drive, Suite 107

Wildomar, Ca. 92595

**I. OPENING SESSION**

- a. CALL TO ORDER
- b. ROLL CALL:  
Dr. William Loftus, President  
Midge James, Vice President  
Ann Vazzana, CFO  
Sarah Hartman, Clerk of the Board  
Katey Hoehn, Ex-Officio  
Dr. Michael Erickson, Member  
Dan Temple, Member
- c. PLEDGE OF ALLEGIANCE

**II. APPROVAL OF AGENDA**

- a. It is recommended that the School Board of Santa Rosa Academy approve the September 16, 2008 agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. APPROVAL OF BOARD MINUTES**

- a. It is recommended that the School Board of Santa Rosa Academy approve the Regular Meeting Minutes of August 26, 2008 as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. CLOSED SESSION**

- a. Pending Litigation
- b. Personnel

**V. PUBLIC OPPORTUNITY**

Opportunity for Members of the Public to Address the Governing Board Concerning Items that are not on the Agenda. In an effort to gain as much public input as possible, individual speakers will be limited to FIVE MINUTES. Speakers are urged to add new information and not simply repeat points that have previously been made. Total public input on any one item will be limited to TWENTY MINUTES, or maximum of two minutes per speaker.

**VI. PRINCIPAL'S REPORT**

## VII. ACTION SESSION

### A. CONSENT AGENDA

It is recommended the School Board of Santa Rosa Academy approve all items in the Consent Agenda to include 1a, 1b, 1c, 1d, 1e, 1f, 1g

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

1. Board Policy  
*Consent*
  - a. Board Policy: 3008 Emergencies and Disaster Preparedness Plan
  - b. Administrative Procedure: 3008.1 Emergencies and Disaster Preparedness Plan
  - c. Board Policy: 3009 Student Activity Funds
  - d. Board Policy: 4112 Family Care and Medical Leave
  - e. Administrative Procedure: 4112.1 Family Care and Medical Leave
  - f. Board Policy : 6013 Special Education Program
  - g. Administrative Procedure : 6013.1 Special Education Program Procedure
2. Business And Financial  
*Consent*
  - a. It is recommended that the School Board of Santa Rosa Academy approve the following Warrant Reports: August 2008
3. Personnel  
*Consent*
  - a. It is recommended that the School Board of Santa Rosa Academy approve the following employees:
    1. Heather Ross : Math
    2. Luis Martinez : Custodian
4. Administration  
*Consent*
  - a. It is recommended that the School Board of Santa Rosa Academy approve the following Job Description:
    1. Noon Duty Aide

### B. ACTION AGENDA

1. Board Policies  
No agenda items
2. Business And Financial  
No Agenda Items
3. Personnel  
No Agenda Items
4. Administration
  - a. Acceptance of Ann Vazzana's Resignation from the Santa Rosa Academy School Board

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- b. Draft copy of Personnel Handbook

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VIII. ITEMS FOR DISCUSSION AND REVIEW**

**A. BOARD POLICY**

**Consent**

1. Board Policy: 2002 Representative and Deliberative Groups
2. Board Policy: 2003 Administration Leeway in Absence of Board
3. Board Policy: 2004 Administration Staff Organization
4. Board Policy: 2005 Concepts and Roles
5. Board Policy: 2006 Executive Director/Principal Recruitment and Selection
6. Board Policy: 2007 Executive Director/Principal's Contract
7. Board Policy: 2008 Executive Director/Principal Governance Standards
8. Board Policy: 2009 Evaluation of the Executive Director/Principal
9. Board Policy: 2010 Executive Director/Principal Responsibilities and Duties
10. Board Policy: 3010 Investment of Surplus Funds, Financial Reporting, and Accountability

**B. BUSINESS AND FINANCIAL**

1. Cash Flow Report July 2008
2. Financial planning services; Providence Financial Company
3. Change of Auditor

**C. PERSONNEL**

No agenda items

**ADMINISTRATION**

No agenda items

**IX. PENDING ISSUES**

No agenda items

**X. STRATEGIC PLANNING**

No agenda items

**XI. ADJOURNMENT**

Next Board meeting to be held October 14, 2008 at 9:00am